

## New Member Applications

### MEMBERSHIP PROCESSES:

#### 1. New Member Application

- ***Application for new Membership:***
  - New Certification Candidates and Certified Members that apply between September 1 and December 30 are not required to pay dues for the current year entering but will be invoiced and required to pay annual dues for the following year by December 31.
  
- ***Application for Members that transfer between provinces:***
  - It is the Member's responsibility to update their mailing address on the website of the Canadian Athletic Therapists Association upon moving to Alberta. This will automatically notify the Association of your presence in the province.
  - Members transferring provinces after March 1 and have maintained status will not be invoiced again until November 1<sup>st</sup> for the following fiscal year.
  - Members transferring into Alberta, who have not maintained status, will be required to pay the current membership fees.
  - Members transferring out the province will not be reimbursed the membership fees for the current fiscal year.
  
- ***Procedure for new Membership application:***
  1. Email Officers of the Board of Directors to inform them of your application.
  2. Once invoice is received, pay Membership fee.
  3. Approval must be based on criteria for new applicant.