

# Member Project Proposal

## **PROJECTS UNDER \$500**

Subsidizations are awarded to a Member based on a formula in which the Association will provide up to \$500 toward a special project taken on by a Member, so long as the project will in some way directly benefit the AATA as a whole. All applications will be considered. Multiple applicants may be subsidized dependant on the amount of funding requested by each applicant and the benefit of their project to the AATA.

## **APPLICATIONS**

Applications are submitted by individual Members of the AATA and must:

- be submitted in writing to the AATA Board of Directors – Member Project Proposal Form;
- be received by the AATA Board of Directors by either March 1. If no Member applies or is granted approval for their project proposal in April, a second application deadline of October 1 is available; and
- Include all necessary documentation.

## **PROJECT CRITERIA**

1. Must benefit the Association provincially
2. Must offer a marketing opportunity for the AATA equal to or greater than the cost of the project
3. Must be the best opportunity for exposure of the AATA in comparison to any other application

## **FOLLOW-UP REQUIREMENTS**

Upon completion of funded project, the successful applicant must submit a report to the AATA Board of Directors. The Member is required to return the contributed funds if:

- the report is not submitted, or
- the report is incomplete, or
- the AATA Board of Directors is not satisfied with the report.

If the project requires more than one (1) year to complete, an annual status report must be submitted to the AATA Board of Directors.